



## GUEST REQUEST FORM

A GUEST REQUEST FORM must be completed when a student attending DOHS wishes to bring a date/friend to a school sponsored event.

***This form MUST be completed and returned to Principal Ian Jones by April 27<sup>th</sup>, 2018.***

ALL REQUESTS FOR GUESTS TO ATTEND DOHS-SPONSORED EVENTS MUST BE APPROVED BY THE PRINCIPAL OR ASSISTANT PRINCIPAL.

DOHS Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Event of Request: \_\_\_\_\_ Event Date: \_\_\_\_\_

### GUEST INFORMATION

Name: \_\_\_\_\_ Age: \_\_\_\_\_

H.S Attending: \_\_\_\_\_

Guest Parent/Guardian Name: \_\_\_\_\_

Guest Home Address: \_\_\_\_\_

Emergency Phone: \_\_\_\_\_

Name of Guest's High School Administrator: \_\_\_\_\_

Administrator Position: \_\_\_\_\_ Administrator Phone: \_\_\_\_\_

Signature from Guest's Administrator: \_\_\_\_\_

Denver Online welcomes our guests who are interested in attending our school dances/events. It is our responsibility to ensure that our students and their guests fully understand the rules and regulations before attending and understand how to behave appropriately and accordingly. Guests may be asked to submit a copy of his/her driver's license or student ID.

We require the DOHS student and guest to read and sign the statement below:

“I understand, that as a guest, that I am under Administrative Supervision. With this, I agree to abide by all rules, including dress code and the code of conduct, while on campus and while attending the event stated above. I also understand that if I fail to uphold the terms of this agreement, that my parents (if 18 and under) may be contacted and I will be asked to leave the premises or may be subject to additional consequences, depending on the nature of the infraction. I further understand that this may also affect my friend’s ability to attend the event and future events.”

Guest Signature: \_\_\_\_\_ Date: \_\_\_\_\_

“As a student at DOHS, I understand that it is my responsibility to inform my guest of the rules and regulations, including dress code, while attending DOHS’s specified event. I also understand that I am responsible for my guest’s behavior while at campus and at this event.”

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Approval: \_\_\_\_\_ Date: \_\_\_\_\_